

SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
Civil Division -- Small Claims and Conciliation Branch  
510 4<sup>th</sup> Street, N.W., Court Building B, Room 120, Washington, D.C. 20001  
Telephone Number: (202) 879-1120 Website: www.dccourts.gov

Case No.: **2021 SC3 000601**

Stephen Raviv & Michael Raviv

Plaintiff(s)

1723 Kenyon St NW

Washington DC

20010

Address

Zip Code

Phone No.

202 421 8422

Jason Luttrell

Defendant(s)

6322 5th St NW

Washington DC

20011

Address

Zip Code

VS.

STATEMENT OF CLAIM

We hired Jason Luttrell to renovate our home, and he walked off the job, not completing the work we had paid for, and overcharging us. He charged us for custom laundry cabinetry that was never delivered; for two cabinet doors that were never delivered; for supplies and labor to install a tile backsplash in our kitchen that was never installed. In addition, Mr. Luttrell did not credit our account for two payments that we made to him. Finally, within the warranty period, multiple cracks appeared on the rear facade that Mr. Luttrell had constructed, and as Mr. Luttrell did not honor his warranty, we are having to pay another contractor to repair the facade. We asked DCRA to mediate the matter. Mr. Luttrell refused to complete the work or reimburse us for overpayment. DCRA found that Mr. Luttrell had not completed his contractual obligations and fined him (see Attachment A).

Request for Relief:

We ask for \$9798, the total of: amount we paid for laundry cabinetry; cost of purchasing/installing cabinet doors; cost of supplies/labor for backsplash installation; cost of repair of rear facade; and the excess payments we made, netted against the amount Mr. Luttrell stated we owed him (see Attachment B).

DISTRICT OF COLUMBIA, ss:

Michael Raviv

being first duly sworn on oath says

the foregoing is a just and true statement of the amount owing by the defendant to plaintiff, exclusive of all set-offs and just grounds of defense.

Michael Raviv

Plaintiff/Agent (Sign and Print Name)

Title:

1723 Kenyon St NW WDC 20010

Address

City/State/Zip Code

RadkowskyM@earthlink.net

Email

Phone No.

Subscribed and sworn to before me this 29<sup>th</sup> day of

June

2021

Robert Kotchenreuther II  
Notary Public, District of Columbia  
My Commission Expires 11/30/21

PLFR Luttrell  
(Notary Public - Deputy Clerk)

Attorney for Plaintiff (Sign and Print Name)

Bar No.

Address

City/State/Zip Code

Email

Phone No.

Please Notary Seal Here

See the Instructions to Defendants on the back of this form, or attached to this form, for more information.

## **Instructions to Defendants**

### ***Important:***

**You must come to court on the date and time stated on the Notice to avoid the entry of a judgment by default. If you do not come to court for your hearing, a judgment by default may be entered against you for the amount of money demanded in the Statement of Claim. If that happens, the plaintiff could take money from your paycheck or your bank account, or take and sell your personal property, to pay the claim.**

**If you cannot come to court for your hearing, call the Small Claims Clerk's Office at (202) 879-1120 as soon as you can for more information. You must go to the hearing unless the hearing is continued or cancelled. To find out if your hearing is still scheduled call the Small Claims Clerk's Office. Even if you want to admit the claim, and just need more time to pay, you must still come to court to explain your situation.**

Before any case goes to trial in the Small Claims and Conciliation Branch, a trained mediator will meet with the parties to see if they can agree to a settlement. If the parties cannot reach a settlement with the mediator, then the case can be scheduled for a trial on another day.

If the plaintiff in your case has a lawyer, that lawyer's name and contact information are on the Statement of Claim. You may contact the plaintiff's lawyer about this case. You do not have to have a lawyer, but you may choose to get a lawyer or look for legal advice about this matter.

If you want a lawyer, but cannot afford to pay one, there are many organizations that may be able to help you, including:

- Legal Aid Society of the District of Columbia: (202) 628-1161
- Legal Counsel for the Elderly (if age 60+): (202) 434-2120
- Tzedek DC: (202) 274-7386
- Neighborhood Legal Services Program: (202) 832-6577
- DC Law Students in Court: (202) 638-4798

You may also get help from the Consumer Law Resource Center, or the Small Claims Resource Center. The Consumer Law Resource Center is open on Wednesdays from 9:15 a.m. to 12:00 p.m. The Small Claims Resource Center is open on Thursdays, 9:15 a.m. to 12:00 p.m. Both are located in Room 208, Court Building B, 510 4th Street, N.W., Washington, DC 20001. The resource centers may close their intake early if too many people have already signed in. They must prioritize people with a court hearing scheduled on that day. There is no guarantee that people without hearings on that day will be seen. Arriving early increases your chances of receiving services. Please expect a wait.

If you have witnesses, books, receipts, or other documents that relate to this case, you should bring them with you to court. If you want to have witnesses summoned to come to court, contact the Small Claims Clerk's Office for more information.

When you contact the Small Claims Clerk's Office about your case, remember to include your case number, contact information, and court date. Please know that court employees are not allowed to give you legal advice.

**Puede obtenerse copias de este formulario en Español en el Tribunal Superior del Distrito de Columbia, Edificio B, 510 4th Street, NW, Room 120, Washington, D.C. 20001, o ver: [www.dccourts.gov](http://www.dccourts.gov).**

**You can get a copy of this form in Spanish at the Superior Court of the District of Columbia, Building B, 510 4<sup>th</sup> Street NW, Room 120, Washington, D.C. 20001, or at: [www.dccourts.gov](http://www.dccourts.gov).**

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**  
Civil Division -- Small Claims and Conciliation Branch  
510 4th Street, N.W., Court Building B, Room 120, Washington, D.C. 20001  
Telephone Number: (202) 879-1120 Website: www.dccourts.gov

Case No.: **2021 SC3 000601**

Stephen Raviv & Michael Raviv  
*Plaintiff(s)*

1723 Canyon St NW

Washington DC 20010  
*Address* *Zip Code*

Phone No. 2024218422

Jason Luttrell  
*Defendant(s)*

6322 5th St NW

Washington DC 20011  
*Address* *Zip Code*

vs.

**Notice**

You are hereby notified that Stephen Raviv & Michael Raviv has made a claim and is requesting judgment against you in the sum of nine thousand seven hundred ninety eight dollars (\$9798), as shown by the attached Statement of Claim.

The Court will hold a hearing on this claim on a date to be determined in the Small Claims and Conciliation Branch, 510 4<sup>th</sup> Street, N.W., Court Building B, \_\_\_\_\_.

(Located on 4<sup>th</sup> Street, NW, between E and F Streets. Closest metro station) 30th W. Ave

Clerk of the Court or Deputy Clerk  
Superior Court of the District of Columbia

This paper is a notice in a lawsuit seeking money damages. If you do not come to the hearing above, a judgment may be entered against you. If you cannot come to the hearing, please contact the Small Claims Clerk's Office immediately for more information. For more information, see the "Instructions to Defendants" page attached to or on the back of the attached Statement of Claim.

Este documento es un aviso en una demanda que solicita daños monetarios. Si usted no asiste a la audiencia mencionada anteriormente, se puede dictar un fallo en su contra. Si no puede asistir a la audiencia, comuníquese de inmediato con la Oficina del Secretario de Demandas de Menor Cuantía para obtener más información. Para obtener más información, consulte la página "Instrucciones a los Demandados" que se adjunta a la Declaración de Demanda adjunta o al dorso de la misma.

如需翻译, 请拨打 (202) 879-4828      Veuillez appeler au (202) 879-4828 pour une traduction      번역을 원하시면, (202) 879-4828 로 전화하십시오

Để có một bản dịch, hãy gọi: (202) 879-4828

የአገልግሎት ተጽዕኖ ለማግኘት (202) 879-4828 ይጋውሩ

Attachment A  
p1 of 9.GOVERNMENT OF THE DISTRICT OF COLUMBIA  
NOTICE OF INFRACTION

Notice No. S705868

11-12-20  
Date of Service

Issuing Agency: D.C. Department of Consumer and Regulatory Affairs

Location of Infraction: 1723 Kenyon Street NW, Washington, D.C. 20010

Type of Location: ☐ Vacant Lot/Property ☐ Construction Site ☒ Occupied ☐ Other

## Review Development

Business/Company Name

Charge as Respondent (check): ☒ YES **2021 SC3 000601**

Jason Luttrell

Individual/Agent Name

Charge as Respondent (check): ☐ YES ☒ NO

6322 Fifth Street NW

jason@reviewdevelopment.com

Mailing Address

Email Address

Washington

DC



20011

City

State

Zip Code

You are charged with violating the District of Columbia laws or regulations stated below. You MUST SIGN and RETURN this Notice WITHIN 15 CALENDAR DAYS (20 CALENDAR DAYS IF RECEIVED BY MAIL) of the date of service. You must also indicate below each infraction whether you ADMIT, ADMIT WITH EXPLANATION, or DENY. Instructions are on the reverse side of this Notice.

Note: If DCRA deems the violation to constitute a life-safety hazard, DCRA may reduce the allowable abatement period to one (1) day. If abatement is required, you must correct the violation, in addition to paying applicable fines. If you do not abate the violation, you may be required to pay the cost of abatement incurred by the Government of the District of Columbia, in addition to any fine or other penalty. For questions regarding this Notice of Infraction, please call DCRA Customer Service at (202) 442-4400 or email customerservice.dcr@dc.gov.

D.C. Official Code AND/OR D.C. Municipal Regulation Citation	Fine for Infraction	Statutory Penalty (if applicable)
D.C. Official Code § 28-3904(e)	\$ 1,047.00	\$

Nature of Infraction: misrepresent as to a material fact which has a tendency to mislead;

Date of Infraction: 8/26/2020 Time of Infraction: 2:00 pm Previous Infractions Committed: ☐ 1 ☐ 2 ☐ 3 ☐ 4ANSWER: ☐ ADMIT (Pay Fine) ☐ DENY (Appear for a Hearing) ☐ ADMIT WITH EXPLANATION (See reverse side)

SIGNATURE: \_\_\_\_\_

Abatement required within 7 Days? Yes \_\_\_\_\_ No \_\_\_\_\_

D.C. Official Code AND/OR D.C. Municipal Regulation Citation	Fine for Infraction	Statutory Penalty (if applicable)
D.C. Official Code § 28-3904(n)	\$ 1,047.00	\$

Nature of Infraction: ceasing work on, or returning after ceasing work on, an electrical or mechanical apparatus, appliance, chattel or other goods, or merchandise, in other than the condition contracted for

Date of Infraction: 8/26/2020 Time of Infraction: 2:00 pm Previous Infractions Committed: ☐ 1 ☐ 2 ☐ 3 ☐ 4ANSWER: ☐ ADMIT (Pay Fine) ☐ DENY (Appear for a Hearing) ☐ ADMIT WITH EXPLANATION (See reverse side)

SIGNATURE: \_\_\_\_\_

Abatement required within 7 Days? Yes \_\_\_\_\_ No \_\_\_\_\_

Total Fines and Penalties \$ 2,094.00

If you fail to answer each charge on this Notice within the required timeframe, you may be subject to a penalty equal to twice the amount of the fine, in addition to the fine set forth in this Notice.

I personally declare under penalty of perjury that I observed and/or determined that the infraction(s) charged have been committed.

I further certify under penalty of perjury that:

☒ I am unable to determine whether the respondent is in the military service of the United States.

Christopher Dwayne Johnson Sr. Digitally signed by Christopher Dwayne Johnson Sr. Date: 2021.12.20 21:21:55 -0500

337

DCRA Employee Signature

Print Name

Date

Badge/Identification Number

SEE REVERSE SIDE FOR INSTRUCTIONS

DCRA Enforcement Notice of Infraction (M03-June 2020)



Attachment A  
p 2 of 9

Government of the District of Columbia  
Department of Consumer and Regulatory Affairs  
**Consumer Protection Unit**

**Investigative Report**

**CASE NUMBER** : C205290  
**COMPLAINT TYPE** : Home Improvement Services/Warranty Claims  
**COMPLAINT DATE** : 8/26/2020  
**INVESTIGATOR** : JOHNSON  
**LIFE/SAFETY ISSUE** : YES ☐ NO ☒

**COMPLAINANT**

**NAME** : Michael Radkowski Raviv  
**ADDRESS** : 1723 Kenyon Street NW  
**TELEPHONE NUMBER** : 202-234-3278  
**EMAIL ADDRESS** : radkowskym@earthlink.net

**RESPONDENT**

**NAME** : Jason Luttrell  
**ADDRESS** : 6322 5th Street NW  
**EMAIL ADDRESS** : jason@reviewdevelopment.com  
**AGENT NAME** : Click here to enter text.  
**AGENT ADDRESS** : Click here to enter text.  
**EMAIL ADDRESS** : Click here to enter text.

**SUBJECT ADDRESS** : 1723 Kenyon Street NW, Washington, D.C.

This complaint ☐ is or ☒ is not a referral from the Department of Consumer and Regulatory Affairs, Inspections & Compliance Administration.

**INTRODUCTION**

CPU received a complaint alleging the following:  
Received this complaint alleging that the contractor walked off the job and did not complete the required work.



Attachment A  
p 3 of 9

To support a violation, sufficient evidence must be provided for each element below:

**ELEMENT #1: OWNERSHIP**

- ☐ Printout from SCOUT
- ☐ Printout from District of Columbia Office of Tax and Revenue
- ☒ Written admission from the owner

**ELEMENT #2: DCRA LICENSE VERIFICATION**

- ☐ Printout showing proper DCRA license (and endorsement, if applicable) active for the time period of the alleged rental/business activity (necessary to close investigation)
- ☐ Printout showing lack of license for address/business activity OR lapsed former license, with date of lapse
- ☒ Written admission of owner
- ☐ Printout of Certificate of Occupancy

**ELEMENT #3: PROOF OF  
CONSUMER RELATIONSHIP  
(LANDLORD AND TENANT)**

- ☐ Signed lease for subject property *during or spanning into* the period where there was no BBL or the BBL was lapsed.
- ☐ Evidence of rent payment showing money going *TO* owner *FOR* subject address during lapse period (example: a check made out to the exact subject owner with a note about the subject address in the notes line)
- ☐ Printout of confirmed visit by ICA based on report or complaint during lapse or lack period
- ☐ Written/verbal admission [Click here to enter text.](#)

**ELEMENT #3: PROOF OF  
CONSUMER RELATIONSHIP (ALL  
OTHER CASES)**

- ☒ Signed contract between business and consumer, receipt or invoice.
- ☐ Proof of payment to respondent
- ☐ Written admission from business
- ☐ Evidence of implied contract that confirms respondent and complainant's relationship, scope, and cost of project.



Attachment A  
p. 4 of 9.

#### INTERVIEWS/NARRATIVE

The contractor walked off the job and did not complete it as well as taking an additional deposit of \$3414.00 for renovating another room in the home and did not complete any of the work agreed upon. I have spoken to both parties and the complainant was willing to have the contractor finish the work but the contractor has not agreed to do so or returned the deposit to date.

The respondent refuses to return the deposit or complete the work. Mediation has broken down and the complainant was notified of the respondent's decision.

#### POSSIBLE VIOLATIONS

Select possible violation(s) below:

☐ None

☐ Business Licensing Violation D.C. Official Code § 47-2851.02: Engaging in business [hotel] without a housing: transient license endorsement Click here to enter text.

☐ Certificate of Occupancy Violation: Failure to obtain a certificate of occupancy or use beyond the scope of the certificate of occupancy (11 DCMR § 3203) Click here to enter text.

☐ Operating in the District as a foreign filing business organization entity: (2) After its certificate of registration has been terminated under D.C. Official Code § 29-105.11 (2011 Repl.); and Click here to enter text.

☐ OPLA Violation: Practicing, attempting to practice, or offering to practice any of the following occupations or professions without a valid license, certificate or registration: (D.C. Official Code § 47-2853.02) Click here to enter text.

☒ CPPA Violation §28-3904: (e) misrepresent as to a material fact which has a tendency to mislead;

☐ Select Additional CPPA Violation

☐ Select Additional CPPA Violation

☐ Select Additional CPPA Violation

☐ Select Additional CPPA Violation

☒ Other Violation(s): (ceasing work on, or returning after ceasing work on, an electrical or mechanical apparatus, appliance, chattel or other goods, or merchandise, in other than the condition contracted for, or imposing a separate charge to reassemble or restore such an object to such a condition without notification of such charge prior to beginning work on or receiving such object); Fine Authority: D.C. Official Code 28-3903(a)(17) (Any violation of this chapter, or of



Attachment B  
p 5 of 9.

any rule issued under the authority of this chapter, shall be a Class 2 infraction pursuant to 16 DCMR §3200.1(b))

### CONCLUSION

☒ There is sufficient evidence to substantiate that the respondent walked off the job without meeting the contractual obligations.

☐ There is not sufficient evidence that substantiates [Click here to enter text.](#)

### RECOMMENDATION

☐ Close the case file without further action.

☒ Issue NOI and refer to OCI for service

☐ Other [Click here to enter text.](#)

Christopher Dwayne Johnson  
Sr.

Digitally signed by Christopher Dwayne  
Johnson Sr.  
Date: 2020.10.29 21:57:32 -0400

Investigator

Derek Brooks

Digitally signed by Derek Brooks  
Date: 2020.10.30 08:46:54 -0400

Program Officer/Manager

### ATTACHMENTS

Exhibit #1 Scout

Exhibit #2 LexisNexis

Exhibit #3 NOI





Attachment A  
p 6 of 9.

Exhibit #4 Kenyon Contract  
Exhibit #5 Laundry Deposit  
Exhibit #6 Letter to Contractor

Jason,

Have you walked off our job?

Last summer, when we told you we were worried that you wouldn't finish the house, you told us you had never walked off a job. But it is looking to us like we are the first.

I am mystified. You had so much enthusiasm, creativity, and dedication when we began the job and through much of construction. You worked with sincerity and integrity. You made an enormous contribution to the conception and design of the house.

Given all this, I do not understand your ongoing obfuscations and unkept promises to finish the house since we moved in; or why you have left the house unfinished and may be ending our working relationship in this way.

We have occupied the house since March of 2019. At that time, there was not a great deal left to do in order to complete the house. In May 2019, we let you know that the baby was due in December and that you needed to finish well beforehand. Yet despite many pleas, and your many promises, this didn't happen.

Almost four weeks ago, when you kindly came by to look at the malfunctioning dehumidifier, you told Steve you'd be back the following week to address the HVAC issue on the top floor. Since then, we haven't heard from you, although we've texted you far too many times asking about this; about addressing other issues; and about making a plan to complete the house.

We simply can't continue like this.

If you are going to complete this house, please make a plan with us to do so in a timely manner and stick to it. If you have walked off the job, please have the consideration to acknowledge this to us, so that we can hire someone else to finish the house.

I ask that you let us know your decision by this Friday, August 7.

If you are not going to complete the house, I ask that you please make the transition as easy as possible by doing the following by August 21, so that we can move on:

1. Providing us with the materials you have that are necessary to complete the house, if you actually have them. These include but are not limited to: tiles for kitchen backsplash, mudroom coat hooks, mudroom storage cabinet door, and interior mudroom door with glass panel; door and hanger rod for guest bedroom cabinet; black hinges for front and rear main doors; fresh air

Attachment A  
p 8 of 9.

handler for attic; replacement for defective dehumidifier in pool room; lock for poolroom door; hardware for Toto room door; guest bedroom sconces; light bulbs for kitchen pendants; and, correct shower head for pool room.

2. Doing a financial reconciliation including but not limited to: reimbursing us for the work we paid for but which you did not perform, such as installing the kitchen backsplash and finishing the HVAC system; reimbursing us for the materials we paid for that you did not install (including but not limited to the items I listed in item 1 above, if you do not have them to give to us); reimbursing us for the laundry room deposit; all netted against any amount we owe you.

3. Giving us the contact information for the HVAC company so that we can have them finish their work, including balancing the system and temperature throughout the house, connecting the thermostat for the main and lower level, and addressing the malfunctioning attic dehumidifier. Given that they installed the system, it would be best to hire them rather than hiring a new company that is not familiar with the system.

4. Telling us how you plan to address warranty issues. At present, I am concerned about the cracks on the back façade, the attic dehumidifier which continues to shut down every few days, the damaged and defective black tile in all three locations, and the loose railing on the stairs to the loft. I know you guarantee the work for a period of time but given your inconsistency in addressing issues we've had, I don't see how we can rely on this.

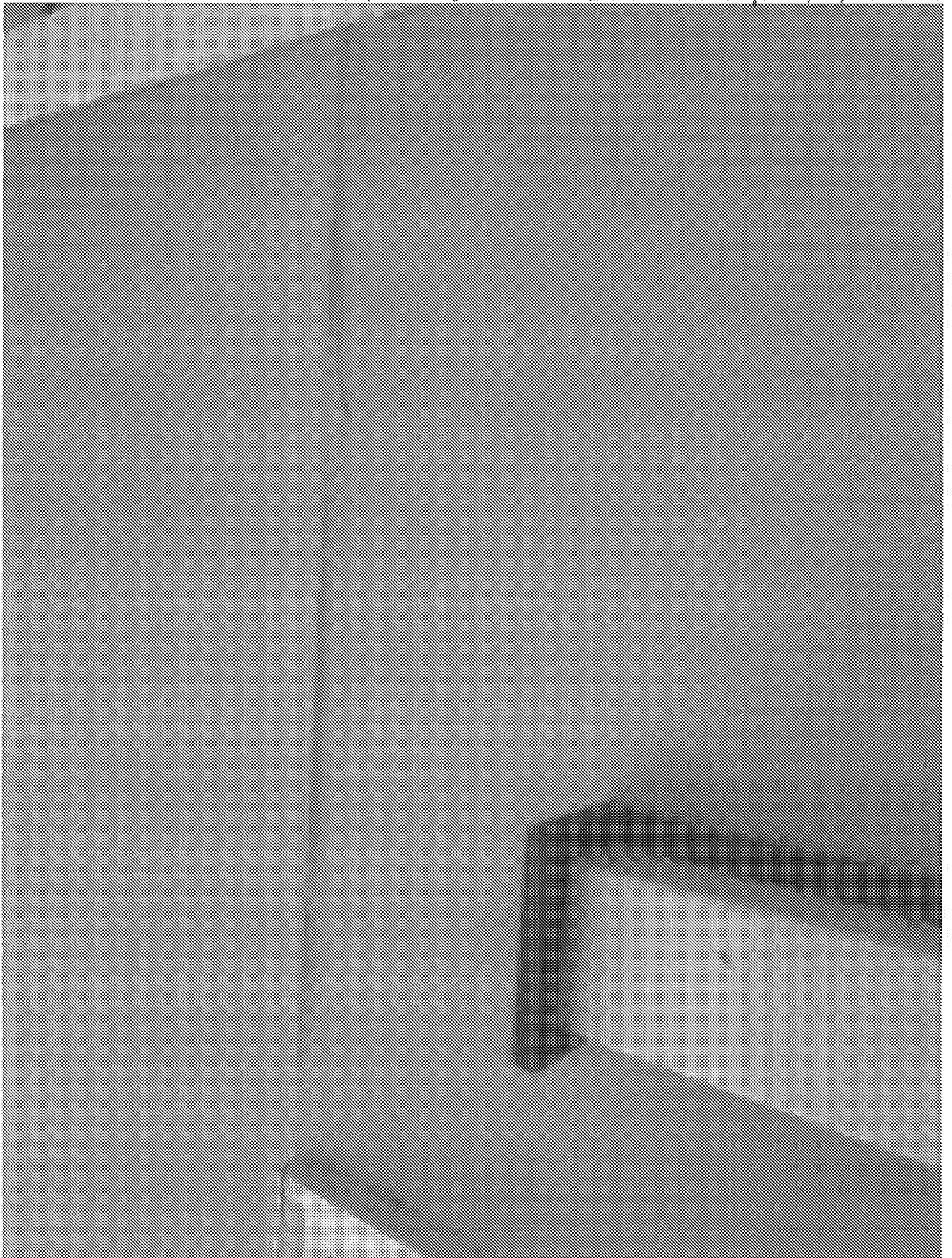
5. Close out the outstanding permits.

6. Advise us on how to address the bench in the lower level mudroom area being stained two different shades.

Thank you.

Sincerely,

Michael



## ATTACHMENT B

Total of \$9,798 is calculated as follows. Mr. Luttrell shared a google doc with us (attachment C) showing that we owed him \$12,006.42. We remove from this a \$7237.68 charge for custom laundry cabinetry (attachment C, p. 2) that was never delivered; \$1007 for a mudroom cabinet door (included in built-in invoice, attachment D) that was never delivered (price calculated based on replacement cost, attachment E); \$720.8 for a guestroom cabinet door (included in built-in invoice, attachment D) that was never delivered (price calculated based on replacement cost, attachment E); the cost of materials (\$1583, see attachment F) and labor (\$1,000, see attachment G) for tiling our kitchen backsplash (included in our contract, attachment H); the cost of repairing the rear façade (\$1916, see attachment I). We also remove from the amount that Mr. Luttrell states we owe, two payments that he did not include in his list of payments we made as shown on exhibit C: one in the amount of \$3660 (see attachment J) and one in the amount of \$5000 (see attachment K).

Subtracting all of these amounts from what Mr. Luttrell states we owe, he owes us \$9798.

Mr. Luttrell states we owe:	12006.42
less laundry cabinetry	7237.68
less mudroom door	1007
less guestroom door	720.8
less backsplash tiles	1263
less backsplash install	1000
less rear façade repair	1916
less payment A	3660
less payment B	5000
Total	-9798.06

Attachment C p. 1 of 2



amount due from Michael to Jason 2\_17\_19 ☆ @

File Edit View Insert Format Data Tools Add-ons Help



Share



100% 123 Default (Co. 12

A1	A	B	C	D	E	F
1						
2						
3						
4		Balance of Built-ins (Exept Desk)	\$	5,580.80		
5		remainder of contract price owed to Review	\$	6,140.61		
6		subtotal owed to Review	\$	11,721.41		
7						
8						
9		Michael Payments				
10		Architectural Ceramics Payment	\$	3,746.70		
11		payment from Michael to Review 2/16/19	\$	1,300.00		
12		M&M charge 1	\$	6,784.84		
13		M&M charge 2	\$	6,000.00		
14		Credit for additional Dehumidifier	\$	1,500.00		
15		payment from Michael to Review 3/03/20		8413		
16		Total Payment From Michael	\$	22,744.54		
17						
18		Total Additional Costs (see next Page)	\$	23,029.55		
19						
20		Total Owed To Review (additional costs + subtotal - Total Payment from Michael)	\$	13,006.42		
21						
22						
23						
24						
25						
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28						
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30						
31						
32						
33						
34						

Summary Sheet

Additional Costs

Print settings Total: 1 page

CANCEL

NEXT

Pool Room	Cost	Notes
Tile Wall Materials	\$ 874.80	Includes chrome Schluter around top of tile
Tile Wall Labor	\$ 2,680.00	
Separate Fan switch and Timer	\$ 294.00	
Install Ceiling Pool Filter	\$ 460.00	Includes costs to patch and repaint ceiling
LED Lights Around Windows	\$ 952.67	Includes 2 LED Drivers, 2 LED Tape Light, Diffusers and install
Heated Floor Schluter	\$ 1,284.80	
Built-in Cabinet	\$ 280.00	
<b>Pool Room Totals</b>	<b>\$ 6,666.27</b>	
<b>Guest Bedroom</b>		
Furnish and install White Oak SB	\$ 580.00	White Oak SB to Match Bed
<b>Outside</b>		
Electrical Work Outside	\$ 1,230.00	Landscape lighting and Garage
<b>Office</b>		
Furnish and install White Oak Desk	\$ 5,575.60	Includes 6% Sales Tax
<b>Master Bathroom</b>		
Pocket Door Installation	\$ 1,400.00	Includes new door, hardware, track, relocating light switch, drywall patching, and p
<b>Master Closets</b>	<b>\$ 340.00</b>	Swap out units with new ex closet units
<b>Custom Laundry Cabinetry</b>	<b>\$ 7,237.68</b>	Includes 6% Sales Tax
<b>Total</b>	<b>\$ 23,028.55</b>	

Print

Current sheet

Paper size

Letter (8.5" x 11")

Page orientation

☒ Landscape☐ Portrait

Scale

Fit to width

Margins

Normal

SET CUSTOM PAGE BREAKS

Formatting

Headers &amp; footers

Attachment D



Built-In Invoice  
Invoice-002  
02.11.2019

To: Michael Radkowski and Steve Hughes  
1723 Kenyon St. NW  
Washington DC

Service	Total	% Due	% Paid	Due
1st Floor Mudroom Cabinetry	\$ 4,800.00	75%	25%	\$ 3,600.00
Media-Room Cabinetry	\$ 3,100.00	75%	25%	\$ 2,325.00
AV-Cabinet	\$ 1,200.00	75%	25%	\$ 900.00
File Drawer	\$ 1,400.00	75%	25%	\$ 1,050.00
Basement Mud Room	\$ 3,000.00	25%	25%	\$ 750.00
Basement Wardrobe	\$ 2,800.00	25%	25%	\$ 700.00
Basement Bed	\$ 4,200.00	25%	25%	\$ 1,050.00
White Oak Niche - Loft	\$ 740.00	100%	0%	\$ 740.00
6% Maryland Sales Tax	\$ 1,274.40	25%	25%	\$ 318.60

Project Cost	\$ 22,514.40
Amount Due	\$ 11,433.60
Payment 001 - Deposit	\$ 5,500.00
Remaining	\$ 5,933.60



Attachment E

Begin forwarded message:

From: Mark Williamson <[mark@buildwilliamson.com](mailto:mark@buildwilliamson.com)>  
Subject: Re: 1723 Kenyon FINAL request  
Date: May 17, 2021 at 11:19:58 AM EDT  
To: Steve Hughes <[hughes.steve@me.com](mailto:hughes.steve@me.com)>  
Cc: Michael <[michael@michaelradkowsky.com](mailto:michael@michaelradkowsky.com)>

Steve,

The prices, including tax and delivery, are:

Mudroom door - \$1,007.00  
Pool Room Cabinet Door - \$572.40  
Basement Bedroom Cabinet Door - \$720.80

Attached are the cabinet door list and drawings of the mudroom and pool room doors so that your GC can double check any measurements as necessary. The one thing I would definitely have him double check is the width of the mudroom cabinet door to make sure it matches the cabinet door above it. Basically just have him measure the door above to the nearest millimeter.

You'll notice on the cabinet list that the door cannot be covered under warranty given it's size. And I think it bears repeating that even though the doors are MDF, which is generally more stable than plywood, I also cannot guarantee that the door in the pool room won't swell, warp, etc. given the typically higher humidity levels associated with the pool.

If/when you're ready to order can you just confirm your GC has no issues with the measurements, verify the mudroom door width measurement as noted above, and mail me a 50% deposit check.

Any questions please let me know.

Thanks!  
Mark

Mark Williamson  
Williamson Homes  
[mark@buildwilliamson.com](mailto:mark@buildwilliamson.com)  
Cell - (703) 928-0400

# Quote-220959

Type: Standard

Terms: Payment due immediate

SOLD TO:

Hughes, Steve  
1723 Kenyon St NW  
Washington  
DC, 20010

Ship Instructions: CONSOLIDATED

SHIP TO:

Hughes, Steve  
ATTN: Steve Hughes  
1723 Kenyon St NW  
Washington  
DC, 20010

## ARCHITECTURAL CERAMICS

Residential - Bethesda  
6807 Wisconsin Ave, Bethesda, MD  
20815

Phone: 301.718.8343  
Fax: 301.718.8563  
www.architecturalkeramics.com

Marchmont P 1 of 2

Account Name:

Hughes, Steve

Quote Date:

November 17, 2020

Salesperson:

IT Christensen  
(301) 217-4120 ext.  
it@architecturalkeramics.com

Customer Service Rep:

Denise Grillon  
301.217.4122  
denise@architecturalkeramics.com

Job Name:

Kenyon Street

Quote Expiration Date:

February 15, 2021

Architectural Ceramics accepts no responsibility for quantities and measurements.

It is the responsibility of the purchaser and/or customer to ensure the quantities are accurate.

Quantity	U/N	Image	Item #	Description	Unit Price	Line Total	Lead Time	Availability	Mode of Delivery
10.00	CARTON		70520174505	1 Bx24 Cafe Milk Gloss Striato Field Tile	175.25	\$1,252.52	4 weeks	SPEC ORDER	Delivery
			(103.365F, 512.21 /SF)						

Attachment P p. 2 of 2

Freight Pricing is only valid for seven (7) days.  
 Please allow 48 hours for Stock material arrival.

**Line Item Comments Referenced from above.**

**Item #** **Comment**

Delivery: Call 301-217-4118 or e-mail [delivery@architecturalceramics.com](mailto:delivery@architecturalceramics.com) to schedule delivery. Curb side delivery available only. Delivery charge includes ONE trip to the SHIP TO location.

Lead Time: The order availability date above is an approximation only. We do not recommend that installations be scheduled based on this date. This order, when completed by payment and signature, will be available according to the estimated time of arrival on each line item (not applicable to back orders).

Returns: All special order merchandise will be marked "Special Order" or "Drop Ship" in the Status column and is non-returnable.

*"By signing this order, I (trade/end client) allow Architectural Ceramics (ACI) to contact Steve Hughes via phone at (202) 421-8422, and/or e-mail at [hughes.steve@me.com](mailto:hughes.steve@me.com) to notify them that the order is complete. I also have read, understood and accept the terms and conditions of this sale as set forth.*

Steve Hughes		Sub-Total:	\$1,262.52
Customer Printed Name		Sales Tax:	\$0.00
Steve Hughes	11/20/2020	Packing & Handling:	\$20.00
Customer Signature	Date	Shipping:	\$200.00
		Delivery:	\$100.00
		Freight Out:	\$0.00
		Total:	\$1,582.52

Attachment G

884303

Invoice

SOLD TO

SHIP TO

ADDRESS

ADDRESS

CITY, STATE, ZIP

CITY, STATE, ZIP

CUSTOMER ORDERING

SOLD BY

TERMS

DATE

JAN 19 1994

ORDERED

SHIPPED

DESCRIPTION

PRICE

UNIT

AMOUNT

1

back splash installation Tile

piece

Janile Hernandez





Attachment 4  
P. 1 of 6

## AGREEMENT

This Agreement is made this 24th day of January, 2018 between Review Development, LLC (hereinafter referred to as Review Development) located at 6322 5th St. NW, Washington DC, 20011 and the Owner(s), Michael Radkowsky and Steve Hughes, in connection with the renovation of the property located at 1723 Kenyon St. NW, Washington DC (hereinafter referred to as "Project").

### SECTION ONE (Scope of Work)

Review Development will provide the Work as agreed upon in the attached budget and the architectural drawings presented by Jobi Jones, LLC and agreed upon the Contractor and Owner. Review Development shall provide and pay for labor, materials, equipment, tools, construction, equipment and machinery, necessary for proper execution and completion of the Work. An allowance has been provided for Fixtures and Finishes. Allowance schedule (spreadsheet) is to be updated by Jobi Jones, LLC and communicated with Owners, on a regular basis. Further, Review Development is not responsible for choosing any Fixture or Finish, this is the sole responsibility of the Owner and Architect. If the Review Development must pick-up materials (such as fixtures and finishes) that are not related to construction costs (Allowances), Review Development will bill the homeowner at \$50.00 an hour to procure items outside of construction costs laid out in the budget. Building permit is to be obtained and paid in full by homeowner.

### SECTION TWO (Commencement of Work and Substantial Completion)

The substantial work for the Project shall depend on procurement appropriate building permits. Owner and Review Development to determine a start date and preliminary schedule prior to start of project. Subject to authorized adjustments, the work will be substantially complete approximately 30 weeks from the commencement date of the Work. Substantially complete is defined as the space can be utilized for the purpose intended. The Owner agrees not to use or occupy any space where work has been completed until the Punch List Agreement has been signed by both parties. Review Development shall not be responsible for delays caused by weather, shipping delays, fire, flood, strikes, terrorism, inspections or other causes beyond the reasonable control of Review Development.

### SECTION THREE (Payment)

The Owner will compensate Review Development \$493,138.50 as the Contract Price for the Work, subject to authorized increases and/or decreases as provided in Section Six below. Payments shall be made to Review Development based on a payment schedule determined by Review Development and the Owner. The Contract Price includes allowances totalling \$121,000.00. Review Development will confirm all allowance costs with Owner and Architect and adjust pricing as necessary. If price exceeds allowance amount, Owner will compensate Review Development accordingly. If the allowance price is less than allocated, Review Development will refund the Owner. Further, a 5% contingency has been included in the budget (\$15,768.50). This item is only to be used by Review Development with written permission from the Owner. Monies not used in contingency will be refunded to Owner. If the Owner fails to make timely payment for services and materials provided, Review Development may elect to stop work until payment is made and the construction schedule shall be adjusted accordingly. Payment for allowances that are outside of the estimate (plumbing fixtures, tile, backsplash, appliances, cabinets and countertops) will be due before Review Development orders the materials.

### SECTION FOUR (Warranties)

Review Development warrants that the materials and equipment furnished under this Agreement will be of good quality, new (unless otherwise required or permitted by the architectural plans and specifications) and free from defects not inherent in the quality required or permitted. The Work will conform to the plans and specifications incorporated



Attachment H  
p. 2 of 6

herein and will be of a good and workmanlike quality in accordance with local industry practices. Review Development warrants all work, equipment and materials for a period of two (2) years from the date of substantial completion walk-thru meeting. Non-payment of any portion of this Contract (or reimbursable costs) shall void warranty. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Review Development, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. Warranty work must be performed by Review Development and/or its subcontractors. The Owners will notify Review Development during the (2) year warranty period, if any warranty work is required. Review Development and/or its subcontractors will repair or replace all warranted items.

This warranty is in lieu of all other warranties, statutory or otherwise, express or implied, and all other representations made by Review Development and all other obligations or liabilities with respect to the Work, including implied warranties of merchantability and fitness are expressly excluded from this warranty. Review Development warranty obligations shall not exceed those set forth in this section. Review Development does not warranty Owner provided items.

#### SECTION FIVE (Insurance)

Review Development agrees to maintain in full force through the period of construction of this Project, insurance that will protect it from claims arising under workman's compensation and other employee benefit laws. Review Development further agrees that it will maintain in full force through the period of construction, insurance within limits of required by law(s) set forth by the District of Columbia for injury, including death, and property damage, which may arise out of the Work performed by Review Development.

Owners agree to maintain property insurance during the construction of the Project on the building, renovation, materials and supplies at the site. Coverage to include, but not be limited to fire, extended coverage vandalism, malicious mischief, and theft.

#### SECTION SIX (Work Changes)

The parties may agree to changes in the Work without invalidating this Agreement by a Change Order. A Change Order shall be in writing and approved in writing by the Owner and Review Development. The Change Order shall identify the nature of the addition, deletion or modification, and shall show the adjustment to the Contract Price and any adjustment to the completion schedule. In the event that a work change involving a significant amount of research to create the change order is requested by the Owner, Review Development will charge Owner a processing fee of \$150.00 per Change Order to cover that time associated with preparing the Change Order. If the changes are not executed, the fee will still be incurred.

#### SECTION SEVEN (Termination and Suspension)

This Agreement may be terminated by either party hereto upon seven (7) days written notice should the other party fail substantially to perform in accordance with the terms here of no fault of the other or if the Project in whole or substantial part is stopped for a period of sixty (60) days under an order of any court or other public authority having jurisdiction or as a result of an act of government.

In the event of termination, Review Development shall be paid for all Work performed and/or provided through the date of termination.

YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION.



Attachment H  
p 3 of 6

#### SECTION EIGHT (Miscellaneous Provisions)

This Agreement is based on the current city, county, state and federal laws and regulations. Additional costs incurred as a result of changes in governmental regulations shall be paid entirely by the Owners. Owners are responsible for the payment of all impact and governmental fees that may be associated with the Work. Owners shall not bring outside contractors onto the job site while this contract's work is being performed without written agreement from Review Development.

#### SECTION NINE (Dispute Resolution)

Prior to litigation, the parties shall endeavor to settle disputes by non-binding mediation. If during the course of construction, a dispute arises, the parties will agree to either wait until the completion of the Project to submit the dispute to mediation together with all other disputes, or if there may be adverse ramifications to waiting until the completion of the Project, a party may request that the matter be submitted to mediation at that time.

The parties will mutually select an expert to serve as a mediator to assist in the resolution of the dispute. If the parties are unable to mutually agree on an expert, then the dispute shall be brought before American Arbitration Association under the Construction Industry Mediation Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. All mediation costs shall be shared equally.

A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution or legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitation.

All claims, disputes or other matters in question arising out of this Agreement that are not resolved through mediation shall be determined by a state or federal court located in Washington, DC which has jurisdiction over this matter. (Review Development is registered in Washington, DC). The parties specifically waive the right to a trial by jury in any court with respect to any and all claims, including but not limited to those sounding in Contract, tort or statute, against the other arising out of or connected in any way to the Project or this Agreement, because the parties hereto believe that the complex commercial and professional aspects of their dealings with one another make a jury determination neither desirable nor appropriate.

Severability. If any portion of this Agreement is held as a matter of law to be unenforceable, the remainder of this Agreement shall be enforceable without such provisions.

#### SECTION TEN (Concealed Conditions)

This Agreement is based solely on the observations the Contractor was able to make with the structure in its current condition at the time this Agreement was prepared. If additional concealed conditions are discovered once work has commenced, which were not visible at the time this proposal was prepared, Contractor will stop work and point out the unforeseen concealed conditions to Owner so that the Owner and Contractor can execute a Change of Plans for any additional work.



Attachment H  
p. 4 of 6

Owners:

DocuSigned by:

Michael Radkowsky

Michael Radkowsky

Date 1/25/2018

DocuSigned by:

Steve Hughes

Steve Hughes

Date 1/26/2018

Review Development, LLC

DocuSigned by:

Jason Luttrell

1/26/2018

Jason D. Luttrell

Owner

Review Development, LLC

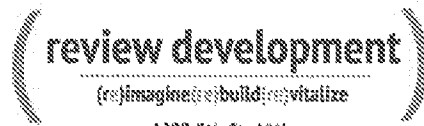
YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION.

ATTACHMENTS:

Kenyon St. Budget



Attachment  
p. 5 of 6



6322 5th St. NW  
Washington DC, 20011

Kenyon St. Budget  
01.24.2018

To: Michael Radkowsky & Steve Hughes  
1723 Kenyon St. NW  
Washington DC

Service	Total	% Due	% Paid	Due
General Conditions	\$ 3,500.00	0%	0%	\$ 0.00
Tool Rental	\$ 2,600.00	0%	0%	\$ 0.00
Dumpsters	\$ 6,000.00	0%	0%	\$ 0.00
Dirt & Concrete Removal	\$ 3,000.00	0%	0%	\$ 0.00
Demolition	\$ 8,000.00	0%	0%	\$ 0.00
Drain Tile w/ Sump Pump	\$ 2,500.00	0%	0%	\$ 0.00
R-10 Slab Insulation	\$ 2,300.00	0%	0%	\$ 0.00
Gravel Bed	\$ 1,600.00	0%	0%	\$ 0.00
Dirt Hauling	\$ 2,000.00	0%	0%	\$ 0.00
Masonry	\$ 23,780.00	0%	0%	\$ 0.00
Framing	\$ 45,000.00	0%	0%	\$ 0.00
New Roof	\$ 8,000.00	0%	0%	\$ 0.00
Exterior Doors and Windows	\$ 14,600.00	0%	0%	\$ 0.00
Door and Window Labor	\$ 3,200.00	0%	0%	\$ 0.00
Electrical	\$ 12,600.00	0%	0%	\$ 0.00
Plumbing	\$ 13,250.00	0%	0%	\$ 0.00
Hybrid Hotwater Heater	\$ 1,900.00	0%	0%	\$ 0.00
HVAC	\$ 25,000.00	0%	0%	\$ 0.00
Bathroom Fans (Panasonic Whisper)	\$ 800.00	0%	0%	\$ 0.00
Insulation	\$ 10,200.00	0%	0%	\$ 0.00
Gypsum Board	\$ 18,900.00	0%	0%	\$ 0.00
New Stairs	\$ 6,200.00	0%	0%	\$ 0.00
Waterproofing	\$ 6,500.00	0%	0%	\$ 0.00
Misc Tie Materials	\$ 1,500.00	0%	0%	\$ 0.00
Tile Labor	\$ 13,100.00	0%	0%	\$ 0.00
Hardwood Installed (white oak 3 1/4)	\$ 17,400.00	0%	0%	\$ 0.00
Engineered Hardwood - Basement Only	\$ 3,200.00	0%	0%	\$ 0.00
Trim	\$ 18,000.00	0%	0%	\$ 0.00
Interior Doors	\$ 3,140.00	0%	0%	\$ 0.00
Front Exterior Trim	\$ 2,600.00	0%	0%	\$ 0.00
Siding - Hardi Plank	\$ 5,000.00	0%	0%	\$ 0.00
Iron Work - Interior Stairs & Exterior Railing	\$ 7,400.00	0%	0%	\$ 0.00
Paint	\$ 12,000.00	0%	0%	\$ 0.00
Shower Glass	\$ 6,000.00	0%	0%	\$ 0.00
Clean Up/Dump Fees	\$ 3,000.00	0%	0%	\$ 0.00
<b>Total Fixed Direct Costs</b>	<b>\$ 315,370.00</b>			
<b>Allowances</b>				
Finishes and Fixtures	\$ 110,000.00	0%	0%	\$ 0.00
Taxes and Shipping	\$ 11,000.00	0%	0%	\$ 0.00
5% Contingency	\$ 15,768.50	0%	0%	\$ 0.00

Attachment H  
p. 6 of 6.

Total Allowances	\$ 136,758.50	0%	0%	\$ 0.00
				\$ 0.00
Indirect costs				\$ 0.00
Project Management	\$ 10,000.00	0%	0%	\$ 0.00
Overhead	\$ 13,000.00	0%	0%	\$ 0.00
Profit	\$ 18,000.00	0%	0%	\$ 0.00
Total Fixed Indirect Costs	\$ 41,000.00			\$ 0.00

Project Cost	\$ 493,138.50
--------------	---------------

Attachment I

Invoice for work performed:

Location: 1723 Kenyon St. NW DC

1. Work to be performed from list (ongoing) on a Time and Materials basis.
2. Hourly rate \$75. Hours worked May 11-27 6 hours @\$75 per = \$450
3. Work performed this time period: Supply and install old work box and exterior light at basement door; supply and install (2) interior sconces in guest bedroom; Materials supplied \$770 + \$450 labor = total due \$1220
4. Quote for work to be performed - Remove failing unknown compound on all seams in Hardipanel siding in rear on all levels, redo all seams with Gacoflex mesh taping coated with Gacoflex elastamerc decking sealant compound (4 coats); Repaint entire area of Hardipanel siding Materials \$341.46 Labor, 21 hrs. @ \$75 per = \$1575 Total is \$1916.46

Paul R Evans

Paul R Evans

Date 5/28/2021

MHIC #76893

From: Michael Radkowsky michael@michaelradkowsky.com  
Subject: Fwd: Invoice Paid: #0000593 from Review Development  
Date: September 3, 2020 at 9:37 PM  
To: Michael Radkowsky michael@michaelradkowsky.com



Attachment J  
11 of 2

Begin forwarded message:

From: Review Development <invoicing@messaging.squareun.com>  
Subject: Invoice Paid: #0000593 from Review Development  
Date: July 8, 2019 at 7:58:33 PM EDT  
To: <radkowskym@earthlink.net>  
Reply-To: Review Development <jason@reviewdevelopment.com>



Review Development

## Invoice Paid

Paid \$3,660.00 on July 8, 2019

2 In-Wall Dehumidifiers - 1723 Kenyon

Invoice #0000593

July 8, 2019

### Bill To

Michael Radkowsky

radkowskym@earthlink.net

Thank You!

In-Wall Dehumidifiers	\$3,660.00
-----------------------	------------

Subtotal	\$3,660.00
----------	------------

Attachment I  
p 2 of 2.

**Total Paid**

**\$3,660.00**

VISA 1830

07/08/19, 7:58 PM

**Review Development**

6322 5th ST NW

Washington, DC 20011 United States

jason@reviewdevelopment.com

770-362-0282

© 2019 Square, Inc.

Square Privacy Policy | Security



From: Michael Radkowsky michael@michaelradkowsky.com  
Subject: Fwd: You made a deposit for an invoice! (#0000626)  
Date: September 3, 2020 at 9:19 PM  
To: Michael Radkowsky michael@michaelradkowsky.com

Attachment K  
p. 7 of 2



Begin forwarded message:

From: Review Development <invoicing@messaging.squareup.com>  
Subject: You made a deposit for an invoice! (#0000626)  
Date: December 3, 2019 at 4:12:59 PM EST  
To: <radkowskym@earthlink.net>  
Reply-To: Review Development <jasppn@reviewdevelopment.com>



Review Development

Deposit Paid

**\$5,000.00**

VISA 8156 on December 3, 2019 at 4:12 PM

Next Payment

\$4,194.44 due December 10, 2019

---

1723 Cabinetry - Custom Desk and Laundry Room

Cabinetry

Invoice #0000626

December 3, 2019

Bill To

Michael Radkowsky

radkowskym@earthlink.net

---

Attachment K  
p 2 of 2.

Total Paid	Amount Remaining
\$5,000.00	\$4,194.44

Michael,

This is for the full amount of the custom desk in the office  
(\$5,260.00)

And 50% of the cabinetry for the laundry (3,414.00)

Plus the 6% maryland sales tax.

Let me know if you have any questions!

Custom Desk	\$5,260.00
-------------	------------

Custom Laundry Cabinetry 50% Deposit	\$3,414.00
--------------------------------------	------------

Subtotal	\$8,674.00
----------	------------

Maryland Sales Tax	\$520.44
--------------------	----------

<b>Total Due</b>	<b>\$9,194.44</b>
------------------	-------------------

Deposit	\$5,000.00
---------	------------

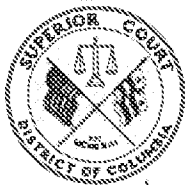
Paid • Due on Dec 2, 2019

Balance	\$4,194.44
---------	------------

Unpaid • Due on Dec 10, 2019

#### Payments

\$5,000.00 on 12/03/2019 (VISA 3155)



**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**

Civil Division – Small Claims and Conciliation Branch

510 4<sup>th</sup> Street, N.W., Court Building B, Room 120, Washington, D.C. 20001

Telephone Number: (202) 879-1120 Website: [www.dccourts.gov](http://www.dccourts.gov)

Stephen Raviv & Michael Raviv

Plaintiff(s)

Jason Luttrell

Defendant(s)

(The information collected on this form is used solely for court administration and statistical purposes.)

Michael Raviv

Name (please print or type)

**Relationship to Lawsuit:**

- ☐ Attorney for Plaintiff ☒ Self (Pro Se / No Attorney)  
☐ Other: \_\_\_\_\_

Firm Name (if applicable)

202421 8422

Telephone No.

Bar. No.

**Service Method:**

- ☒ Certified Mail by Clerk (How many? 1)  
☒ With Restricted Delivery (check if applicable)  
☐ Registered Mail by Clerk (How many? \_\_\_\_\_)  
☐ With Restricted Delivery (check if applicable)  
☐ Special Process Server (You must file an Application for Approval of Special Process Server)

Do you need an interpreter? ☐ Yes ☒ No If yes, which language(s)? \_\_\_\_\_

Amount in Controversy: ☐ \$1 - \$500 ☐ \$500.01 - \$2,500 ☒ \$2,500.01 - \$10,000

Pending or re-filed case(s) related to the action being filed:

Case No.: \_\_\_\_\_

Case No.: \_\_\_\_\_

**NATURE OF SUIT: (Check ONE box only that most accurately describes your primary case)**

**A. CONTRACTS – a claim based on an agreement between parties made either orally or in writing**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Breach of Contract    | <input type="checkbox"/> Breach of Warranty                   | <input type="checkbox"/> Personal Property |
| <input type="checkbox"/> Negotiable Instrument | <input type="checkbox"/> Loan                                 | <input type="checkbox"/> Rent Due          |
| <input type="checkbox"/> Unpaid Wages          | <input type="checkbox"/> Services Rendered                    | <input type="checkbox"/> Security Deposit  |
| <input type="checkbox"/> Debt Suit             | <input checked="" type="checkbox"/> Home Improvement Contract | <input type="checkbox"/> Oral              |

**B. PROPERTY TORTS – a claim for an injury or wrong committed on the property of another**

- |  |  |                                       |
|--|--|---------------------------------------|
| <input type="checkbox"/> Automobile      | <input type="checkbox"/> Conversion              | <input type="checkbox"/> Shop Lifting |
| <input type="checkbox"/> Property Damage | <input type="checkbox"/> Destruction of Property | <input type="checkbox"/> Trespass     |

**C. PERSONAL TORTS – a claim for an injury or wrong committed on the person of another**

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Assault and Battery | <input type="checkbox"/> Personal Injury              | <input type="checkbox"/> Libel and Slander | <input type="checkbox"/> Slip and Fall |
| <input type="checkbox"/> Automobile          | <input type="checkbox"/> Fraudulent Misrepresentation | <input type="checkbox"/> Negligence        |  |

**D. ☐ UNIFORM ARBITRATION ACT – an action based on an arbitration agreement**

**E. ☐ SUBROGATION – a claim filed by one person in the place of another**

**F. ☐ FOREIGN JUDGMENT (DOMESTIC) – judgment, decree or order filed from another jurisdiction**

**G. ☐ COLLECTION – a claim filed by a seller / lender to collect a consumer debt**

**H. ☐ FOREIGN JUDGMENT (INTERNATIONAL) – judgment, decree or order filed from another country**

**I. ☐ MEDICAL MALPRACTICE – a claim against a healthcare provider for professional misconduct**

Have you given notice of intention to file your lawsuit 90 days prior to filing? ☐ Yes ☐ No